

Agenda Item Form

Agenda Date: 05/11/04

Districts Affected: All

Dept. Head/Contact Information: Terry Lee Scott, Mass Transit, (915) 534-5817

Type of Agenda Item:

- | | | |
|------------------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input checked="" type="checkbox"/> Other <u>Temporary Appointment</u> | | |

Funding Source:

- ☒ General Fund
☐ Grant (duration of funds: _____ Months)
☐ Other Source: _____

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days: _____

Why is this item necessary:

Temporary appointment is requested to temporarily replace permanent employee who is out on FMLA for an extended period.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Salary and benefits

Statutory or Citizen Concerns:

None anticipated

Departmental Concerns:

Department needs to fill this temporary position in order to provide adequate coverage at all transit locations designated for ticket sales and reduce fare i.d. cards: main office, New Union Depot, etc.


2004 MAY 6 PM 4 07
CITY CLERK DEPARTMENT

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Job Requisition #: 040495

Status: No List Ex

Status Date: 05/03/2004

Position Number: 00000454 

Cashier Clerk

Regulatory Region: USA 

United States



Company: CEP

City of El Paso

*Business Unit: COFEP

City of El Paso Business Unit

Department: 60600001

40345-60000

Mass Transit Administration Ne

Location Code: 020


Mass Transit - Union Depot

Job Code: 111000

Cashier Clerk

Regular Shift: N Salary Administration: GS 

Plan:

From Grade/Step: 009 To Grade/Step:  Save Add Update/Display[Requisition Data](#) | [Job Details](#) | [Job Posting](#) | [Basic Eligibility](#) | [Educ/Experience](#) | [Comps/Accomps](#) | [Hired](#)